

Property Reservation Form

Details of Property

Property Address:

 Postcode:

Tenancy Term:

Preferred Moving Date:

 / /

Agreed Rent:

 £

Any Special Conditions:

Applicant/s Details

Title: (e.g. Mr, Mrs, Ms etc.)

Full Name: (as on Passport)

Current Home Address:

 Postcode:

Please confirm your status: (please tick)

Living with Relatives Tenant Home Owner

Date you moved into this address:

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Telephone Number:

Mobile Number:

Email Address:

Nationality:

Date of Birth:

 / /

Applicant/s Details *continued*

Please provide an address and telephone number where we will be able to contact you **after** the tenancy ends:

Post Tenancy Contact Address:

 Postcode:

Post Tenancy Telephone Number:

Post Tenancy Email Address:

Are you providing the deposit? (please tick)

Yes No

Employment Details

Which best describes your occupation: (please tick)

Employed Self-employed Independent Means
 Retired Student Unemployed
 Housewife / husband

Hours of Work: (please tick)

Full Time Part Time

Contract Type: (please tick)

Permanent Temporary Fixed Length

Your Job Title:

Your Gross Income:

Start Date:

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Evidence of Identification

In compliance with our professional bodies code of practice and to take up a credit reference we require both proof of identity and residency. Would you please enclose with your reservation one item from the following two lists:

Identity

Current Valid Passport Photographic Driver's Licence
 Student ID Card

Current Address

The following should be dated within the last 6 months:

Censored copy of Bank / Building Society Statement Censored Credit Card Statement
 Utility / Council Tax Bill Censored Mobile Telephone Bill

Unfortunately we cannot begin to process your reservation until we are in receipt of these documents.

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